Erie Food Co-op Equity Request

Regarding equity reinstatement: Please fill in your name and member-owner number, section 2, and sign at the bottom.

If your equity dollars have been donated into the Co-op general fund, you can request the equity investment to be reinstated. The reinstatement must be approved through the Board of Directors at the next Board meeting.

Member-Owner Name: _____ Member-Owner # _____

Regarding equity refunds: Please fill in your name and member-owner number, sections 1-3, and sign at the bottom.
- If you have paid in full for an equity share, your stock certificate must be surrendered at the time of the refund request.
- If you have made partial payments toward an equity share, you will be refunded what you have paid to date.
- Membership fees paid prior to September 2000 are non-refundable.
- Equity funds can only be released to the member-owner of the account (the person named on the stock certificate).
- If the member-owner of the equity share is deceased, the estate executor must initiate the refund request. Please contact Customer Service at the Co-op if you need assistance.

Member-Owner Name: _____ Member-Owner # _____

Section 1 ☐ I am the member-owner of this equity share

☐ My stock certificate is enclosed

☐ I certify that I am unable to find my stock certificate, and am requesting an equity refund without it. I understand if I find my stock certificate at a later date, it can be surrendered for recordkeeping only and will not be worth additional funds.
Please initial here: _____

Section 2

Reason for equity refund/reinstatement request:

Section 3

Please send the refund to the following address:

For reinstatement: I understand that I need to make a purchase in the store within a two year period or my member-owner number shall be considered inactive status. In failing to meet these requirements, my investment of equity shall be inactive, voluntarily terminated and donated to the general funds of the Cooperative.

For refunds: I understand that once my stock certificate is surrendered and my equity refunded, I will no longer be eligible for member-owner benefits at Erie Food Co-op.

Signature: _____ Date: _____

Disbursement of equity funds can only be done with the approval of the Erie Food Co-op Board of Directors. If a refund is approved, an equity refund check will be mailed to the address given above following the next monthly Board meeting. If your equity is reinstated, your member-owner number will be reactivated within 48 hours following the next monthly Board meeting.

Please bring or mail this completed form, along with your stock certificate (if requesting a refund) to:
Erie Food Co-op
1341 West 26th Street
Erie, PA 16508
Attn: Board of Directors

Office Use Only		
Board Approval Date _____	*Board Treasurer's Initials* _____	
Equity Amount _____	*Member Services Initials* _____	
Check # _____	*Check Date* _____	*Bookkeeper Initials* _____