Erie Food Co-op
Equity Refund Request

While we regret that you must leave the Erie Food Co-op, we are grateful for your investment in your Co-op and your local community. We appreciate your business, and if you are remaining in the area we invite you to continue to visit us.

Regarding equity refunds, please note:

- If you have paid in full for an equity share, your stock certificate must be surrendered at the time of the refund request.
- If you have made partial payments toward an equity share, you will be refunded what you have paid to date.
- Membership fees paid prior to September 2000 are non-refundable.
- Equity funds can only be released to the member-owner of the account (the person named on the stock certificate).
- If the member-owner of the equity share is deceased, the estate executor must initiate the refund request. Please contact Customer Service at the Co-op if you need assistance.

Member-Owner Name: _____ Member-Owner or Phone # _____

☐ I am the member-owner of this equity share

☐ My stock certificate is enclosed

☐ I certify that I am unable to find my stock certificate, and am requesting an equity refund without it. I understand if I find my stock certificate at a later date, it can be surrendered for recordkeeping only and will not be worth additional funds.
Please initial here: _____

Reason for equity refund request:

Please send the refund to the following address: Name: _____

Address: _____

City: _____ State: _____ Zip: _____

I understand that once my stock certificate is surrendered and my equity refunded, I will no longer be eligible for member-owner benefits at Erie Food Co-op.

Signature: _____ Date: _____

Disbursement of equity funds can only be done with the approval of the Erie Food Co-op Board of Directors. If approved, an equity refund check will be mailed to the address given above following the next monthly Board meeting.

Please bring or mail this completed form, along with your stock certificate to:

Erie Food Co-op
1341 West 26th Street
Erie, PA 16508
Attn: Equity Refunds

If you have any questions, please contact the Co-op at (814) 456-0282 or email us at contact@eriefood.coop.

Office Use Only

Board Approval Date _____ *Board Treasurer's Initials* _____

Equity Amount _____ *Member Services Initials* _____

Check # _____ *Check Date* _____ *Bookkeeper Initials* _____